**Employee Template Email**

**Subject:** What to know about upcoming 285/400-related lane closures

**Body copy:**

To: [Organization Name] Team Members,

The reconstruction of the 285/400 interchange is entering its final stage. To reach that final stage, the Georgia Department of Transportation (GDOT) has announced that they will close two lanes in each direction of I-285.

Specifically:

* **Starting the weekend of September 11 and 12, two left lanes in both directions of I-285 will close between Roswell Road and Ashford Dunwoody Road.**
* **The closures will be in place 24/7, until the completion of the project.  This closure is estimated to last until Spring 2022.**
* **Full closure details can be found here:** [**www.perimeterconnects.com/285at400**](https://www.perimeterconnects.com/285at400)

We expect that this may cause significant disruption for anyone traveling on I-285, and we’re alerting all employees to these details with a few core recommendations to reduce the impact of this construction on your life:

1. **Flex your schedule:** Avoid traveling through the area when traffic is at its worst. The COVID-19 pandemic has changed peak traffic periods. Refer to the two cheat sheets below to see how congested 285 is throughout each day and to plan when to travel and when to skip the trip.
	* [**To/From I-75: Hour-by-Hour Traffic Congestion on I-285**](https://perimeterconnects.com/wp-content/uploads/I285-to-from-I75-Traffic-Congestion-by-Hour.pdf?utm_source=employer_comms&utm_medium=email&utm_campaign=285_laneclosures&utm_content=tofrom75_hourbyhour)
	* [**To/From I-85: Hour-by-Hour Traffic Congestion on I-285**](https://perimeterconnects.com/wp-content/uploads/I285-to-from-I85-Traffic-Congestion-by-Hour.pdf?utm_source=employer_comms&utm_medium=email&utm_campaign=285_laneclosures&utm_content=tofrom85_hourbyhour)
2. **Skip the commute**: When possible, work remotely to avoid taking trips through the corridor. [Organization Name] is currently allowing employees to work remotely [X] days per week – talk to your supervisor about your options. *EDIT TO MATCH YOUR ORG PRACTICES*
3. **Use a traffic app**: Free traffic and GPS apps can keep you informed real-time of slowdowns and suggest alternate routes. If you aren’t already, consider using an app like Google Maps or Waze when preparing to drive in the area.
4. **Make the most of your trip**: Pick out a good audiobook, podcast, or playlist, and use the opportunity to lower your stress level rather than increase it. This can be a great practice to help transitioning to and from the workday as well.

We’re continuing to work closely with the Georgia Department of Transportation and the Perimeter Community Improvement Districts (PCIDs) to stay informed and provide updates and options to employees. We will share any additional information as we receive them. If you have any questions about the project, you can reach out directly to the GDOT project team: transform285400@dot.ga.gov